



MAHATMA GANDHI CENTRAL UNIVERSITY

[A Central University established by an Act of Parliament]

F. No.2-1/MGCU/GA/2016

Dated: 15th December 2025

OFFICE ORDER

Subject: One-day Compulsory Cascading Training under the Rashtriya Karmayogi- Large Scale Jan Seva Programme (RK-LSJSP) for all Teaching and Non-Teaching Employees of the University on 16th (Tuesday) & 17th (Wednesday) December 2025 – Reg.

1. In continuation of the letter received from the Secretary, University Grants Commission, New Delhi, regarding the One-Day Compulsory Cascading Training under the Rashtriya Karmayogi – Large Scale Jan Seva Programme (RK-LSJSP), it is hereby notified for the information of all concerned that, as per the approval of the Competent Authority of the University, a **One-Day compulsory training programme** for all teaching and non-teaching employees of the University shall be organized on **16th December 2025 (Tuesday)** and **17th December 2025 (Wednesday)**.

The training shall be conducted **from 10:00 AM to 06:00 PM (Reporting Time: 09:30 AM)** in different **batches** at the following venues:

- i. **Conference Room, Dr. Ambedkar Administrative Building, Raghunathpur; and**
- ii. **Pt. Rajkumar Shukla Conference Hall, Chanakya Parisar, Zila School Campus.**

Note: The detailed batch-wise schedule containing necessary information, including **the date, time, venue, and details of the Master Trainers**, shall be communicated separately to all concerned.

2. All participants, including teaching and non-teaching staff, are required to carry a **fully charged smartphone** with the **iGOT Karmayogi Application** downloaded from the Android Play Store or Apple App Store. As the programme is a **full-day training**, **lunch and high tea** shall be arranged by the University at the respective venues.


Important: The training sessions shall be conducted in groups; therefore, participants will not be permitted to leave the venue during the programme.

3. Accordingly, all concerned are hereby advised to **ensure their mandatory participation** strictly as per the **allotted date, time, and venue**.


[SACHCHIDANAND SINGH]
OSD (Administration)

Copy of the above forwarded to all following for information and necessary action please:

1. All faculty and administrative staff of the University – with the request to kindly ensure their mandatory participation.
2. The Web Admin, MGCU – with the request to kindly upload the same on the University Website for information of all concerned.
3. OSD to the Vice-Chancellor, MGCU – for kind information of the Hon'ble Vice-Chancellor please.
4. PA to the Vice-Chancellor, MGCU
5. Guard File.


[DINESH HOODA]
Assistant Registrar